

# SANTA MARGARITA RANCHOS PROPERTY OWNERS ASSOCIATION

## **INFORMATION UPDATE FOR 2025** **REQUEST FOR ANNUAL NOTICE OF ADDRESS, REPRESENTATIVE AND RENTAL STATUS**

**Civil Code Section 4041** requires each owner of a separate interest to provide written notice to the Association of all the following information annually.

Please provide the information in the form below and return the completed form to the Association within 30 days.

**I.** The primary address to which notices from the Association are to be delivered:

---

---

**II.** An alternate or secondary address to which notices from the Association are to be delivered, if any. Please indicate **NONE** if there is no alternate or secondary address.

---

---

**III.** The name and address of your legal representative, if any, including any person with power of attorney, or other person who can be contacted in the event of your extended absence from the separate interest. Please indicate **NONE** if there is no legal representative, power of attorney or other person who can be contacted.

---

---

**IV.** Is the separate interest:

(Please check one)

Owner / Occupied: ☐

Rental: ☐

Developed / Vacant: ☐

Undeveloped: ☐

**V.** Member Name: \_\_\_\_\_

Association Property Address: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

**VI.** Email addresses: \_\_\_\_\_

---

---

I wish to opt out of sharing my email address to the membership, and wish to only provide my email for management use. Yes ☐ No ☐ (By checking "No" your email address can be shared with the rest of the membership.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Please return the completed form to **Ralston Management, 43533 Ridge Park Drive, Suite K Temecula, CA 92590**, by email to [ralston@ralstonM.com](mailto:ralston@ralstonM.com)